

DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES



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CSCT Summer Program Questions & Answers CSCT State Management Team 5/28/04

(CSCT Provider Meeting Questions from 2/25/04)

1. Describe school personnel's role in the summer program? Define what is meant by school personnel?

School personnel's role in the summer program stay the same as required during the regular school year. The school continues to be responsible for the overall administration of the CSCT program. These responsibilities include but are not limited to responding to SURS audits, certifying to non-federal match for CSCT services provided, ensure children in need in services are being offered services, assuring the free care rule is followed, and verifying CSCT services being billed to Medicaid are appropriate. School personnel are those who are employed by the school district or cooperative and are generally responsible for the above-mentioned responsibilities.

2. Can summer CSCT programs be based out of the school without school personnel? With school personnel such as the special education director, principle or custodian? (ie: the therapist's office and program space is in the school, with some program recreational and psycho-educational activities taking place in the community.)

Yes

3. Do we have to run a full time CSCT program in the summer with full time staff?

No, a summer CSCT program is not required. A summer CSCT program is permissible when the school, jointly with the Mental Health Center, agrees to provide the CSCT program during the summer. However, youth served in CSCT during the regular school year that are not receiving CSCT services but need mental health services during the summer, should receive outpatient mental health center services when medically necessary.

Schools are reminded of their responsibilities for certifying to non-federal matching funds for all CSCT services provided to children throughout the full state fiscal year. Certification of match is required during the regular school year and during the summer months when the school and the mental health center have agreed that services should be provided during the summer. The match is a cumulative, annual amount and does not have to be certified on a month-by-month basis.

- 4. Can you use a different therapist and behavior specialist for your summer program? (For example, staff from another CSCT program that does not have a summer program)**

Yes, and they must be exclusive to the CSCT program per the administrative rules.

- 5. Can you job share the therapist position in the summer?**

Yes. Nothing in the rules would prohibit CSCT program staff from job sharing, however they must work exclusively for the CSCT program. "CSCT must be provided through a program of services staffed by at least two mental health workers who work exclusively in the school with a maximum case load of 12 school children. " If staff job share, the youth's treatment must be integrated and youth expected to make progress.

- 6. Can some of the CSCT summer program contacts be in the clients home, as well as community and school?**

Yes

- 7. Is the summer program staff to client ration still 2:12? Does the 2-school campus rule still apply for summer programs?**

Yes

- 8. Can CSCT program staff job share? Behavior Specialist? Therapist? Can a behavior specialist work ½ week and another behavior specialist work the second ½ of the week?**

Yes. This question is similar to question #5 above, about whether a therapist can job share in the CSCT summer program. Nothing in the rules would prohibit CSCT program staff from job sharing, however they must work exclusively for the CSCT program. "CSCT must be provided through a program of services staffed by at least two mental health workers who work exclusively in the school with a maximum case load of 12 school children. " Again, if staff job share, the youth's treatment must be integrated and youth expected to make progress.

- 9. How is the CSCT program covered when the therapist is off sick for the day? Out of the office and out of town to a conference for a week? On maternity leave for 2 months? How is the service billed?**

CSCT is a program of services provided by at least two mental health workers. If one staff is absent for three or more consecutive days, the continuity of the service is lost. In this event, CSCT services cannot be billed. If a back-up staff fills in for the staff when they are sick or on vacation and the program requirements are met, CSCT can be billed. Outpatient services may be billed when back up staff is not provided or unavailable.

- 10. If there is a summer program available in the school district and the CSCT program is available to the district during the same hours and in the same building, do all CSCT clients need to be enrolled in the summer school program?**

The school will decide which students need to attend the formal school program in the summer, based on the students' educational needs. The school may or may not recommend a school program in the summer for students who received CSCT services during the regular school year.

CSCT services may be provided to any child who has been receiving CSCT services during the school year, whether they are enrolled in summer educational program or not.